



## SMALL BUSINESS TRAINING PROGRAM

### IGNITE YOUR BUSINESS IN 2018!

DO YOU HAVE A GREAT IDEA THAT YOU WOULD LIKE TO TURN INTO A BUSINESS?  
ARE YOU THINKING OF STARTING A NEW BUSINESS OR PUTTING SOME 'SPARK' INTO YOUR EXISTING BUSINESS? WOULD YOU LIKE TO INCREASE YOUR CUSTOMER SERVICE, SOCIAL MEDIA SKILLS OR ACCOUNT KEEPING SKILLS?

IGNITE YOUR BUSINESS WITH SOME (OR ALL) OF OUR PRACTICAL SMALL BUSINESS TRAINING COURSES

DATE	TOPIC
TUESDAY 1 <sup>ST</sup> MAY	STARTING YOUR OWN BUSINESS – PART 1
TUESDAY 8 <sup>TH</sup> MAY	STARTING YOUR OWN BUSINESS – PART 2
TUESDAY 15 <sup>TH</sup> MAY	CUSTOMER SERVICE TRAINING 101
TUESDAY 22 <sup>ND</sup> MAY	BUILDING YOUR BUSINESS PROFILE
TUESDAY 29 <sup>TH</sup> MAY	SOCIAL BUSINESS: FACEBOOK, INSTAGRAM & LINKEDIN
TUESDAY 5 <sup>TH</sup> JUNE	RECRUITING STAFF FOR YOUR BUSINESS
TUESDAY 12 <sup>TH</sup> JUNE	CRASH COURSE IN XERO
TUESDAY 19 <sup>TH</sup> JUNE	XERO – BEYOND THE BASICS
TUESDAY 26 <sup>TH</sup> JUNE	FUNDING OPTIONS FOR BUSINESS GROWTH
TUESDAY 3 <sup>RD</sup> JULY	PROFESSIONAL GROWTH THROUGH PERSONAL DEVELOPMENT
TIME	5.30PM – 7.30PM
COST	FROM \$45 PER PERSON (INC GST)

**INTERESTED?** HEAD TO [SPARKCOWORK.COM.AU/EVENTS](http://SPARKCOWORK.COM.AU/EVENTS) AND COMPLETE THE EXPRESSION OF INTEREST FORM AND WE'LL MAKE SURE YOU GET ALL THE BOOKING DETAILS AS SOON AS THEY ARE AVAILABLE!